



PRODOCS SOLUTIONS PRIVATE LIMITED

Regd. Office: 6/19 1ST FLOOR TRANSMISSION HOUSE, COMPOUND NO 82 MIDC, NR M V ROAD,
ANDHERI EAST MUMBAI -MH 400059; Tel-022-62315800;
Email-info@prodocssolution.com; Website-www.prodocssolution.com
CIN: U72900MH2019PTC322408

SHORTER NOTICE

The 1/2023-2024 Extra Ordinary General Meeting of Prodocs Solutions Private Limited will be held on **Wednesday, the 21st day of February, 2024 at 5.00 p.m.**, at 6/19, 1st Floor, Transmission House, Compound No.82, MIDC Nera MV Road, Andheri East, Mumbai-400059 to transact the following business:

SPECIAL BUSINESS:

1. To Issue Bonus Equity Shares to the members and in this regard, to consider and if thought fit, to pass the following resolution as an Ordinary Resolution:

“RESOLVED THAT in pursuance of Section 63 of the Companies Act, 2013 read with The Companies (Share Capital and Debenture) Rules, 2014 and on the recommendation of the Board, the approval of the members be and is hereby accorded to the Company to capitalize a sum of Rs. 54,00,000/- out of General Reserve Account and to apply this sum of Rs. 54,00,000/- for paying in full at par 5,40,000 equity shares of Rs. 10/- each in the capital of the company to be allotted and distributed as fully paid bonus shares to the holders of equity shares of Rs. 10/- each in the Company, whose names appear in the Register of Members of the Company on the date of allotment, in the ratio of 1:2 i.e., 2 share of Rs. 10/- each for every 1 equity share held and that such new equity Shares so issued shall upon allotment have the same rights of voting as the existing equity shares and be treated for all other purposes pari-passu with the existing equity shares of the Company and that the equity shares so allotted during the financial year shall be entitled to dividend, if any, proportionately in the year of the allotment of these shares.

RESOLVED FURTHER THAT the Board of Directors be and is hereby authorize to take all steps to implement the above resolutions, finalize and take all actions in connections with the bonus issue and allotment of shares to the members and others where applicable”.

BY ORDER OF THE BOARD

Place : Mumbai

Date : 16-02-2024

Nidhi Sheth

Director

(DIN: 08386886)

Regd. off:

6/19 1st Floor Transmission House,
Compound NO 82 Midc, Nr M V Road,
Andheri East Mumbai -Mh 400059

NOTES

1. **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER. PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LATER THAN FORTY EIGHT (48) HOURS BEFORE THE MEETING.**



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Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/authority, as applicable.

A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.

2. The relevant Explanatory Statement pursuant to section 102 (1) of the Companies Act, 2013, in respect of Special Business at the meeting, is annexed hereto and forms part of this notice.
3. Members are requested to bring their attendance slips duly completed and signed mentioning therein details of their DP ID and Client ID/ Folio No.
4. Relevant documents referred to in the accompanying Notice and in the Explanatory Statements are open for inspection by the Members at the Company's Registered Office on all working days of the Company, during business hours up to the date of the Meeting.

EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT 2013

Item No.3

The Board of Directors recommended to capitalize a sum of Rs. 54,00,000/- out of General Reserve Account and to apply this sum of Rs. 54,00,000/- for paying in full at par 5,40,000 equity shares of Rs. 10/- each in the capital of the company in the ratio of 1:2 i.e., 2 share of Rs. 10/- each for every 1 equity share held by members.

Now, consent of the members is required for issue of Bonus Shares. Accordingly, the Members are requested to consider the ordinary resolutions favorably.

The Board recommends the Resolution set out in the Notice for the approval of the Members.

Except Director No Manager, other key managerial personnel and relatives of the same are concerned or interested in the passing of this Resolution.

BY ORDER OF THE BOARD

Place : Mumbai

Date : 16-02-2024

Nidhi Sheth

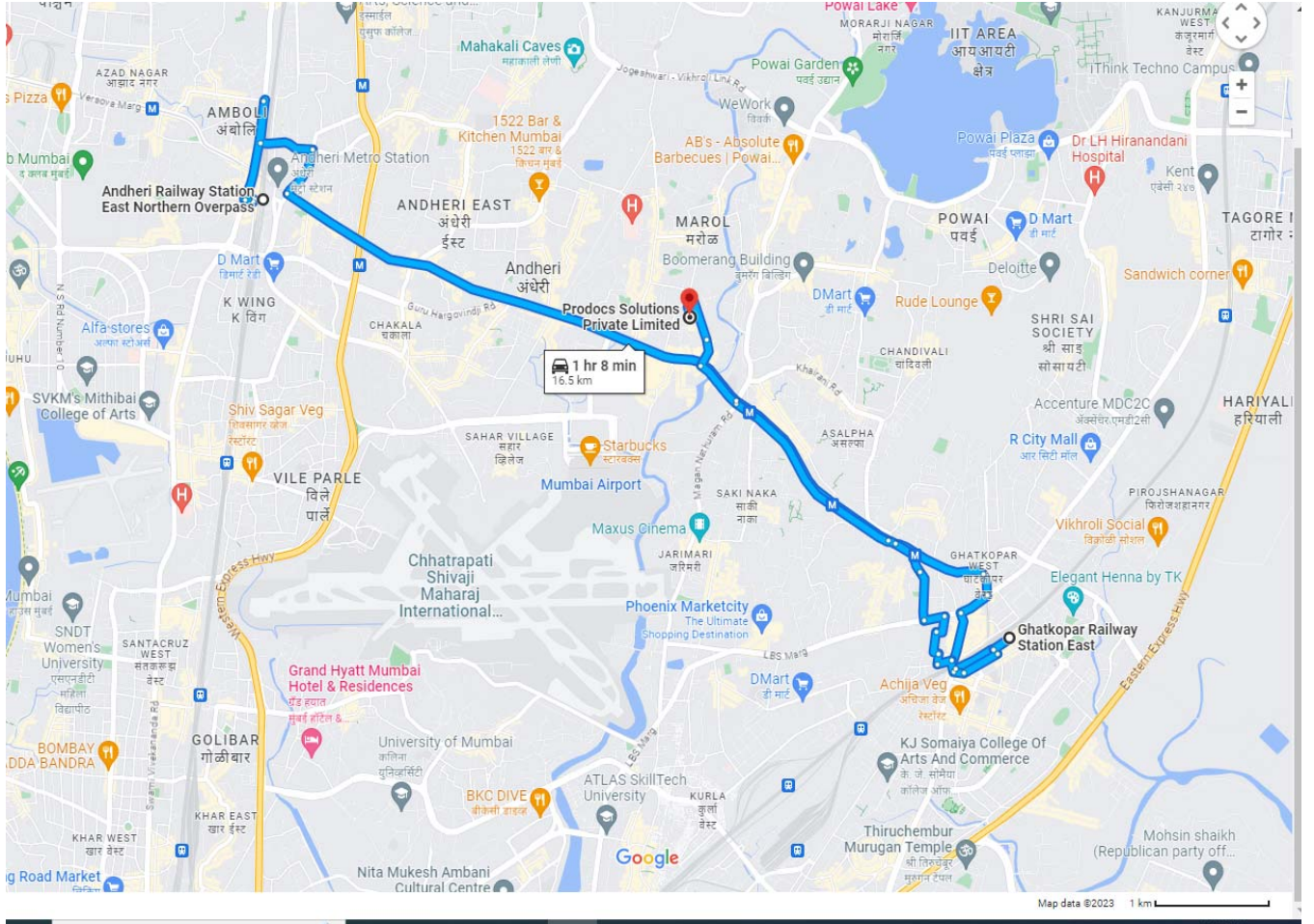
Director

(DIN: 08386886)

Regd. off:

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AGM Route MAP



Prodocs Solutions Private Limited

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