

Regd. Office: 6/19 1ST FLOOR TRANSMISSION HOUSE, COMPOUND NO 82 MIDC, NR M V ROAD, ANDHERI EAST MUMBAI -MH 400059; Tel-022-62315800; Email-info@prodocssolution.com; Website-www.prodocssolution.com; CIN: U72900MH2019PTC322408

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## NOTICE

The 2/2023-2024 Extra Ordinary General Meeting of Prodocs Solutions Private Limited will be held on **Wednesday, the 27<sup>th</sup> day of March, 2024 at 11.00 a.m.**, at 6/19, 1<sup>st</sup> Floor, Transmission House, Compound No.82, MIDC Nera MV Road, Andheri East, Mumbai-400059 to transact the following business:

### **SPECIAL BUSINESS:**

#### **1. Increase in Authorized Share Capital**

To consider, and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Section 61 read with Section 64 and other applicable provisions, if any, of the Companies Act, 2013 (including any amendment thereto or re-enactment thereof) and the rules framed there under, the consent of the members of the Company be and is hereby accorded to increase the Authorized Share Capital of the Company from existing Rs.1,01,00,000/- (Rupees One Crore one Lakh) divided into 10,10,000 (Ten Lakh Ten Thousand) Equity Shares of Rs. 10/- each to Rs. 5,00,00,000/- (Rupees Five Crore) divided into 50,00,000 (Fifty Lakh) Equity shares of Rs.10/- (Rupees Ten) each by creation of additional 39,90,000 (Thirty-Nine Lakh Ninety Thousand) Equity shares of Rs. 10/- each ranking pari passu in all respect with the existing Equity Shares of the Company.”

#### **2. Alteration in the Capital Clause of Memorandum of Association:**

To consider, and if thought fit, to pass with or without modification s, the following resolution as an **Ordinary Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Section 13, 61 and 64 and other applicable

# PRODOCS SOLUTIONS PRIVATE LIMITED

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provisions of the Companies Act, 2013 (including any amendment thereto or re-enactment thereof) and the rules framed there under, the consent of the members of the Company be and is hereby accorded for substituting Clause V .a. of the Memorandum of Association of the Company with the following clause.

V.a. The Authorised Share Capital of the Company is Rs. 5,00,00,000/- (Rupees Five crore) divided into 50,00,000 (Fifty Lakh) Equity shares of Rs.10/- each.”

**BY ORDER OF THE BOARD**

**Place : Mumbai**

**Date : 04-03-2024**

**Nidhi Sheth**

Director

(DIN: 08386886)

**Regd. off:**

6/19 1st Floor Transmission House,  
Compound NO 82 Midc, Nr M V Road,  
Andheri East Mumbai -Mh 400059

## NOTES

- A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER. PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LATER THAN FORTY-EIGHT (48) HOURS BEFORE THE MEETING.**

Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/authority, as applicable.

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A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.

2. The relevant Explanatory Statement pursuant to section 102 (1) of the Companies Act, 2013, in respect of Special Business at the meeting, is annexed hereto and forms part of this notice.
3. Members are requested to bring their attendance slips duly completed and signed mentioning therein details of their DP ID and Client ID/ Folio No.
4. Relevant documents referred to in the accompanying Notice and in the Explanatory Statements are open for inspection by the Members at the Company's Registered Office on all working days of the Company, during business hours up to the date of the Meeting.

## **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT 2013**

### **Item No.1**

The Authorized Share Capital of your Company is presently Rs. 1,01,00,000/- divided into 10,10,000 Equity Shares of Rs.10/- each. In order to meet the requirement of long term capital fund, the Company proposed to meet its fund requirement by issue of equity shares. It is, therefore, considered appropriate to increase the Authorized Share Capital of the Company from existing Rs. 1,01,00,000/- to Rs.5,00,00,000/- by creation of additional 39,90,000 Equity Shares of Rs.10/- each. Pursuant to Provision of Section 61 read with Section 64 and other applicable provisions, if any, of the Companies Act, 2013 the approval of the members is required for increasing the Authorized Share Capital of the Company by passing Ordinary resolution at General Meeting of the Members of the Company.

Accordingly, Directors recommend the Ordinary Resolutions as set out in the accompanying notice for approval of the members of the Company.



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None of the Directors and Key Managerial Personnel of the Company or their respective relative is interested in above resolution.

## Item No.2

Consequent to the increase in the authorized share capital as per item no. 2 of this notice, the Capital Clause of the Memorandum of Association of the Company is required to be suitably altered. Accordingly, pursuant to the provisions of Section 13, 61 and 64 of the Companies Act, 2013, the approval of the members is sought by way of Ordinary Resolution for alteration of the Capital Clause of the Memorandum of Association of the Company.

The Board of Directors recommends the Resolutions at Item No. 2 of the accompanying Notice for the approval of the Members of the Company as Ordinary Resolution.

None of the Directors and Key Managerial Personnel of the Company or their respective relative is interested in above resolution.

## BY ORDER OF THE BOARD

**Place: Mumbai**

**Date : 04-03-2024**

**Nidhi Sheth**

Director

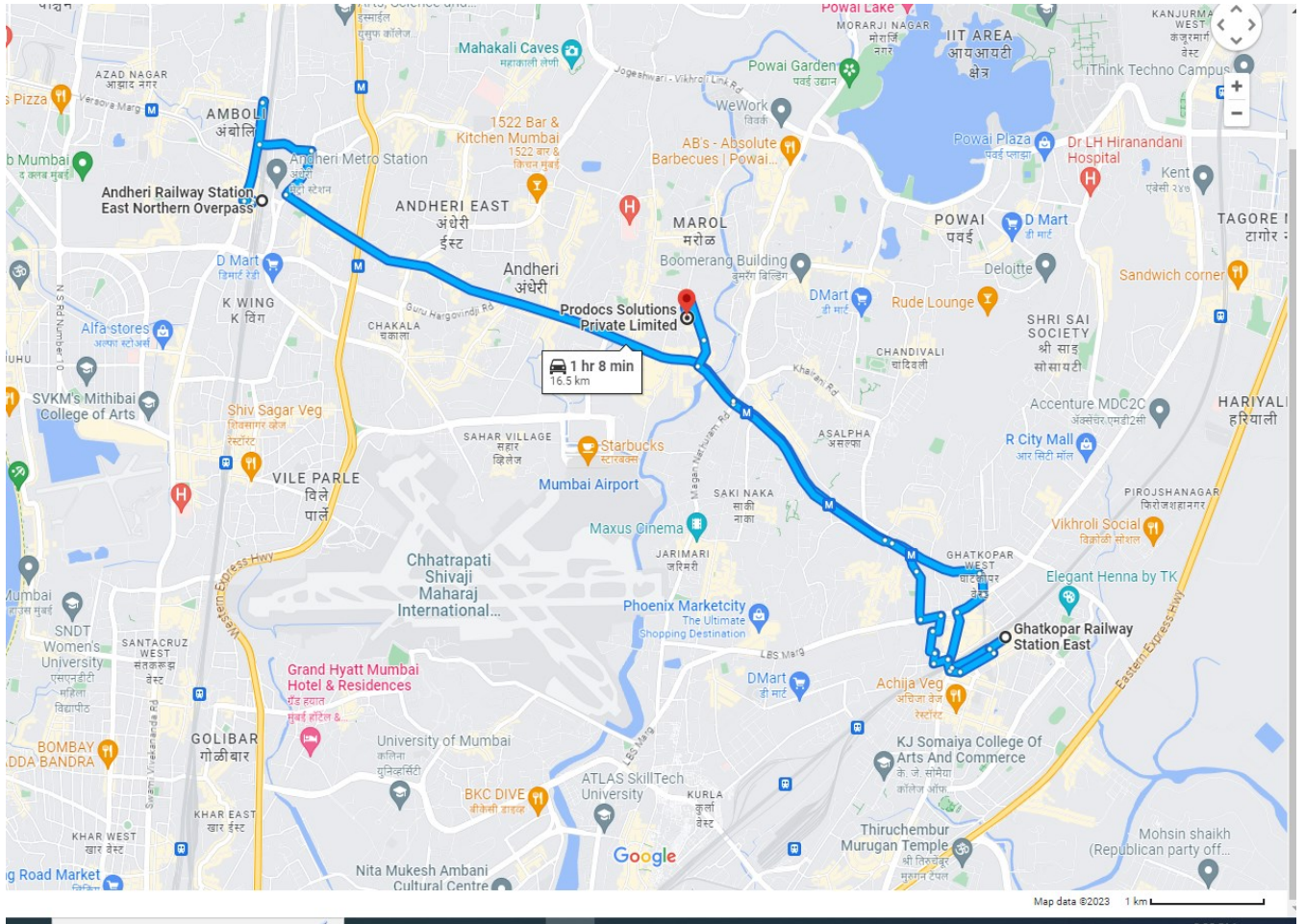
(DIN: 08386886)

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## EGM Route MAP



### **Prodocs Solutions Private Limited**

6/19 1st Floor Transmission House,  
Compound N0 82 MIDC Nr M V Road,  
Andheri East Mumbai -Mh 400059



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## FORM No. MGT-11

### PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member (s) Registered Address: ..... Email Id: ..... Folio No/ Client Id:..... DP ID:.....
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I/We, being the member (s) of shares of the above named company, hereby appoint

1. Name: .....  
Address:.....  
E-mail Id: .....  
Signature:....., or failing him
2. Name: .....  
Address:.....  
E-mail Id: .....  
Signature:.....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 2/2023-2024 Extra Annual General Meeting of the Company, to be held on the Wednesday, the 27<sup>th</sup> day of March, 2024 at 11.00 a.m., at 6/19 1st Floor Transmission House, Compound NO 82 MIDC, NR M V Road, Andheri East Mumbai -400059 and at any adjournment thereof in respect of such resolutions as are indicated below:.

Sr No.	Resolutions
	<b>Ordinary Business</b>
1.	Increase in Authorized Share Capital
2.	Alteration in the Capital Clause of Memorandum of Association

Signed this.....day of.....2024.  
 Signature of the Shareholder.....  
 Signature of Proxy holder (s).....

Affix Re.1. Revenue Stamp Stamp
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**NOTE:** This form must be deposited at the Registered Office of the Company not later than 48 hours before the time of the Meeting