



PRODOCS SOLUTIONS LIMITED

Regd. Office: 6/19 1ST Floor Transmission House, Compound N0 82 MIDC, Nr M V Road, Andheri East, Mumbai – 400059; Tel: 022-62315800; Email: info@prodocssolution.com ; Website: www.prodocssolution.com; CIN: U72900MH2019PLC322408.

NOTICE

The 6th Annual General Meeting of Prodocs Solutions Private Limited will be held on **Tuesday, the 30th day of September, 2025** at **12.00 p.m.**, at 6/19, 1st Floor, Transmission House, Compound No.82, MIDC Nera MV Road, Andheri East, Mumbai-400059 to transact the following business:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Statement of Profit and Loss for the Financial Year ended 31st March, 2025, the Balance Sheet as at that date and the reports of the Board of Directors and Auditors thereon.

In this regard, to consider and if thought fit, to pass, with or without modification(s), the following resolution as Ordinary Resolution:

“RESOLVED THAT the Directors’ report, Extract of Annual return, Auditors report, Balance sheet and profit and loss account including all schedules and notes forming part of the financial statements for the year ended March 31, 2025 be and is hereby approved and adopted.

“RESOLVED FURTHER THAT any Director of the company be and is and hereby authorized to digitally sign and file Form AOC-4, Form MGT-7 and other applicable forms, if any to give effect to the above resolution with the registrar of companies.”

2. **TO CONSIDER AND APPROVE RE-APPOINTMENT OF MRS. NIDHI SHETH (DIN - 08386886) AS A DIRECTOR OF THE COMPANY, WHO RETIRES BY ROTATION AND BEING ELIGIBLE OFFERS HIMSELF FOR RE-APPOINTMENT**

In this regard, to consider and if thought fit, to pass, with or without modification(s), the following resolution as Ordinary Resolution:

“RESOLVED THAT Mrs. Nidhi Sheth (DIN - 08386886), who retires by rotation in terms of Section 152 of Companies Act, 2013 and being eligible be and is hereby re-appointed as Director of the Company whose office shall be liable to retirement by rotation.”



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BY ORDER OF THE BOARD

Place : Mumbai
Date : 06-09-2025

Nidhi Sheth
Director
(DIN: 08386886)

Regd. off:
6/19 1st Floor Transmission House,
Compound N0 82 Midc, Nr M V Road,
Andheri East Mumbai -Mh 400059

NOTES

1. **A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER. PROXIES IN ORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY NOT LATER THAN FORTY EIGHT (48) HOURS BEFORE THE MEETING.**

Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/authority, as applicable.

A person can act as proxy on behalf of Members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. In case a proxy is proposed to be appointed by a Member holding more than 10% of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.

2. Members are requested to bring their attendance slips duly completed and signed mentioning therein details of their DP ID and Client ID/ Folio No.



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3. Relevant documents referred to in the accompanying Notice and in the Explanatory Statements are open for inspection by the Members at the Company's Registered Office on all working days of the Company, during business hours up to the date of the Meeting.

BY ORDER OF THE BOARD

Place : Mumbai

Date : 06-09-2025

Nidhi Sheth

Director

(DIN: 08386886)

Regd. off:

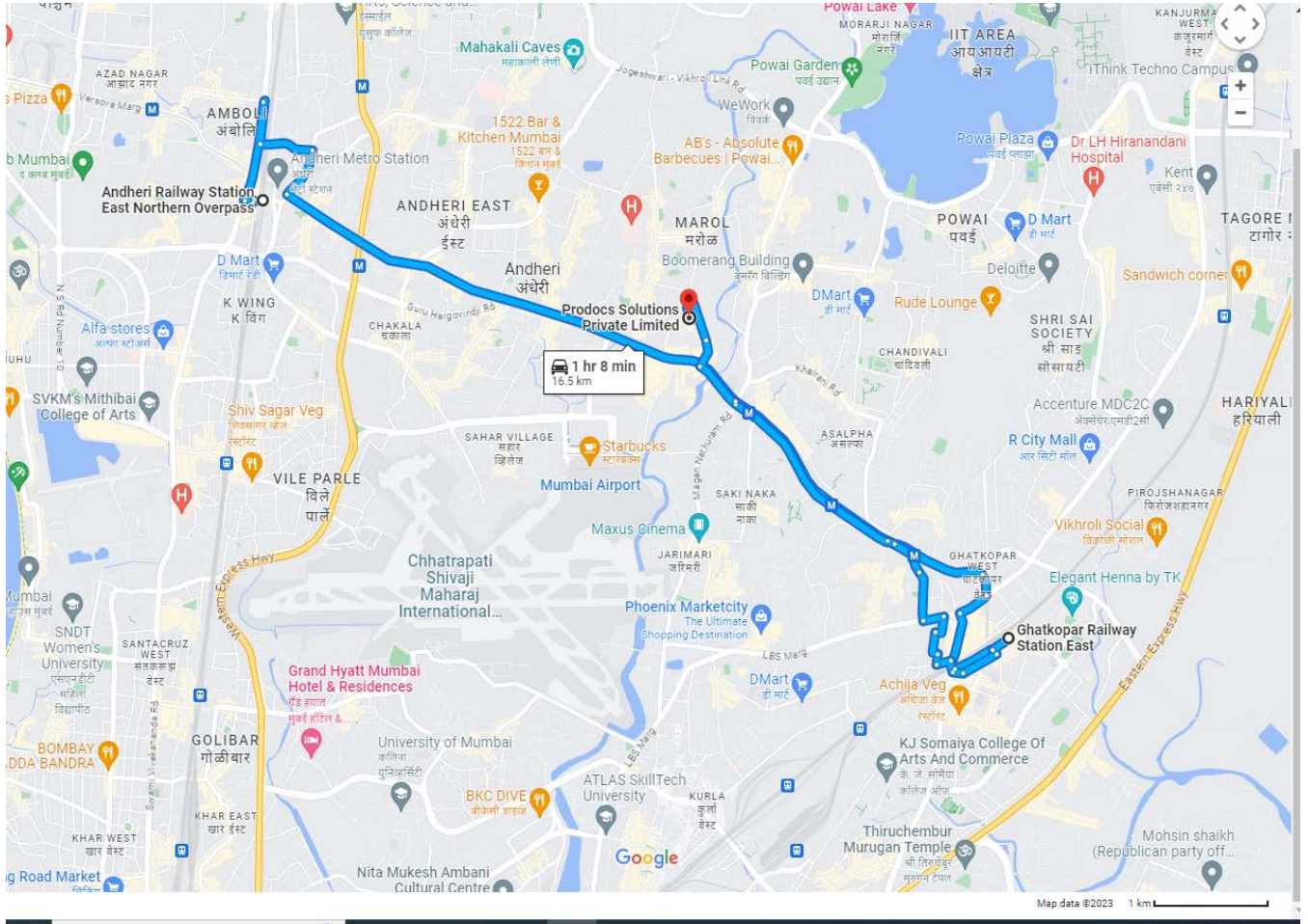
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AGM Route MAP



Prodocs Solutions Limited

6/19 1st Floor Transmission House,
Compound N0 82 MIDC Nr M V Road,
Andheri East Mumbai -Mh 400059



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FORM No. MGT-11

PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

Name of the Member (s) Registered Address: Email Id: Folio No/ Client Id:..... DP ID:.....

I/We, being the member (s) of shares of the above named company, hereby appoint

1. Name:
Address:.....
E-mail Id:
Signature:....., or failing him
2. Name:
Address:.....
E-mail Id:
Signature:.....

as my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 6th Annual General Meeting of the Company, to be held on the 30th day of September, 2025 at 11.00 a.m., at 6/19 1st Floor Transmission House, Compound N0 82 MIDC, NR M V Road, Andheri East Mumbai -400059 and at any adjournment thereof in respect of such resolutions as are indicated below:

Sr No.	Resolutions
	Ordinary Business
1.	To receive, consider and adopt the Audited Statement of Profit and Loss for the Financial Year ended 31st March, 2025, the Balance Sheet as at that date and the reports of the Board of Directors and Auditors thereon.
2.	To Consider And Approve Re-Appointment of Mrs. Nidhi Sheth (Din - 08386886) As A Director Of The Company, Who Retires By Rotation And Being Eligible Offers Himself For Re-Appointment

Signed this.....day of.....2025.
Signature of the Shareholder.....
Signature of Proxy holder (s).....

Affix Re.1. Revenue Stamp Stamp
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NOTE: This form must be deposited at the Registered Office of the Company not later than 48 hours before the time of the Meeting